

10/7/2024 @ 1230 hrs. [ET] – held via Microsoft Teams Mtg

- **Amanda DiStefano, Vice President of Administration & Acting President [present]**
- **Kelly Jones, Vice President of Membership [present]**
- **Adrienne Hoffman-Lewis, Treasurer [present]**
- **Christine Garvin, Secretary [present]**

(Acting) President & VP of Administration [Amanda DiStefano]

General Updates:

Will be sending out an email regarding the change in MARACA's President; as well as an email about the upcoming 1-day Virtual Conference, cohosted with NYALEA.

Website & domain name have been renewed for another year. This fee should be able to be managed easily with MARACA's funds on a yearly basis.

Trainings

- **October Lunch & Learn: [Sovereign Citizens], Date TBD, 12pm – 1pm**
 - May be moved to December if unable to schedule a suitable date in October or add it to the 1-day conference,
 - Dave Curry with MCAC/MSP will be the trainer.
- **November 21st will be the 1-day Virtual Conference cohosted with NYALEA.**
 - Announcement with Save the date will go out later today, as well as asking for any volunteers to teach trainings or training topics,
 - Registration announcement to go out by end of next week [10/18]
 - Save the Date social media announcement has gone out via LinkedIn,
 - Amanda will get clarification regarding payments & collecting the payments,
 - \$ is to be collected by MARACA and all profits to be split evenly with NYALEA,
 - Need to create a registration form,
 - Discussed using Eventbrite or Square to take payments,
 - Need to compare the fees they both charge,
 - \$40 Non-members; \$25 members [students will be allowed if topics are not LE sensitive]
 - 4 Webinars total for the day

VP of Membership [Kelly Jones]

Membership

Current members: 39 [5 MARACA only; 34 DUAL members]

Invoices

Invoices sent in August, most members have paid, those that have not, a second invoice will go out later today [10/7] or tomorrow [10/8].

Sent updated list to IACA and received more prorated Montgomery County PD invoices however they should be up to date on all payments; working to get this clarified with IACA.

Issue with outstanding payment from 2023 for Baltimore County analyst finally resolved and payment has been received for 2023 & 2024.

Discussed membership of Kelsey Hannah [MARACA's social media coordinator] & DeNeisha Wallace [MARACA's training coordinator]; all agreed that their MARACA membership dues are waived & they should be added to the membership list as dual members since they both currently have IACA memberships.

Treasurer [Adrienne Hoffman-Lewis]

Treasurer's Report

- Bank account balance: \$553.70.
 - Paid IACA, \$418
 - Website w/ Domain name, \$325
 - Registered Agent fee, \$125 – paid in June [good for year] – may look for another cheaper one.
 - PO Box renewal
 - Buttons for IACA conference, \$118
- Tax Filing – no updates.

Secretary [Christine Garvin]

IACA Conference Recap

- Great networking; not as much time as previous year for regional association networking
- 2025 IACA Conference: Orlando, FL [9/8 – 9/12]
- Community Groups [Under Forums, then Groups]
 - This is available thru the IACA so only dual members will be able to access this site,
 - It is NOT CJIS compliant, so is not a good place for sharing bulletins or criminal information,
 - It is good for sharing announcements, questions, events, etc.,

- No direct emails, individuals will need to log in to see if they have a new message,
- Need to determine who wants to be administrators for this or name the entire Executive Board as administrators,
- RAC discussed making “community groups” a topic for an upcoming monthly Chat since most regionals are not utilizing it at this time,

RAC [Regional Associations Committee] Updates

- RAC Logo, looking for submissions if anyone is feeling creative; there will be a prize for the submitting analyst & association.
 - Agreed to ask Kelsey to come up with ideas,
- October/November RAC Chat #7 will be on “analyst salary”,
- Newest regional association just formed – Commonwealth of Kentucky Analytical Group [CKAG]; they may reach out for assistance from other regionals,
- RAC Committee Changes
 - Erin is stepping down at the end of 2024, looking for interested volunteer(s), nominees will be selected by IACA Board
 - Any POC’s (Regional Point of Contacts changing) swapping in/out with the new year, needs to be updated.

RAPP [Regional Associations Perk Program]

- \$445 to be awarded to a member in 2024.
 - Too late to award & have them redeem for 2024 trainings,
 - If we do the Virtual training day, would like to enter all MARACA [dual member] attendees into a drawing & one lucky person will win the “2025” \$445 training voucher to be applied towards the 2025 IACA conference or one online 12-week IACA class.
 - Executive Board agreed on this option; announcement to go out with email regarding the 1-day Virtual Conference

Hurricane Helene Relief

- FCIAA created a survey & donation site for victims of Hurricane Helene & Milton.
 - Agreed at this time that MARACA is unable to financially assist but agreed to send the email out to all members if anyone is interested in donating; email sent 10/7.

2025 Elections, President & Treasurer

- Working on finalizing the “election process” timeline. Tentative timeline:
 - 4/1/2025, email to MARACA members, announcing the election & the process,
 - 4/20 – 5/17, self-nomination phase
 - Submit emails with interest & which position to the MARACA secretary,
 - 5/20, deadline to submit any campaign statements or videos
 - 5/25, Email or Post campaign statements & videos to the MARACA member email distribution list

- 5/28 – 6/14, voting period; create a voting form or see if an email can be sent with voting options [like outlook]
- 6/20, Board & Candidates are notified
- 6/23, Announce results to MARACA membership
- 7/1/2025 – new Executive Board members take office.

End of the Year Newsletter

- Send out mid-December, recap 2024 highlights
- Upcoming 2025 news

Gift for Ako [a Thank you for getting MARACA started]

Discussed different options; she likes wine, may look into getting a wine glass with “maracas” etched on [not the word, just the symbols] and some bottles of wine.

Next Executive Board Meeting: 1/14/2024 at 12:30pm, virtual

In-person [Tentative] Executive Board Meeting: January possibly in lieu of the virtual meeting, date/time TBD,

Tentative Quarterly Executive Board meetings in 2025 for the second Tuesday of the month:

1/14/2025 12:30pm

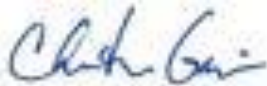
4/8/2025 12:30pm

7/8/2025 12:30pm

10/14/2025 12:30pm

1/13/2026 12:30pm

Meeting ended @ 1323 hrs.



Secretary

10/7/2024

Date