

4/9/2024 @ 1230 hrs. [ET] – held via Microsoft Teams Mtg

- **Akiko McClain, President [present]**
- **Amanda DiStefano, Vice President of Administration [present]**
- **Kelly Jones, Vice President of Membership [present]**
- **Christine Garvin, Secretary [present]**
- **Adrienne Hoffman-Lewis, Treasurer [present]**

President [Akiko McClain]

General Updates:

- Resignation
 - Due to resigning effective 5/3/2024 from the DA Office and no longer holding a position in the intelligence/analysis field, will be stepping down as the current President of MARACA.
 - Ako will submit a letter to the remaining Board Members to document this resignation and the change in her employment status.
 - By consensus of the remaining Board members, she will remain in an advisory role for the Executive Board for the remainder of the current term.
 - Vice President of Administration, Amanda, will be stepping up to fill the President vacancy until the next election.
 - **In the event that the President is unable to perform the duties ascribed – whether permanently or for individual meetings or tasks – the office shall be assumed by the Vice President of Administration, followed by the Vice President of Membership. [MARACA By-Laws]**
 - **Next Election, per the By-Laws, will be in 2025** [Elections for all executive board members will occur in odd numbered years]. Nominations & elections will take place between April 1st and June 30th, 2025. New elected officers will take office effective July 1st, 2025.

Trainings

- April & May trainings are set-up; future trainings Amanda will work with DeNeisha on scheduling.
 - 4/24/2024 Wednesday, 12:30pm, Lunch & Learn, topic: Crime Analysis at a prosecutor's office. Free to members & non-members.
 - 5/23/2024 Thursday, time TBD, topic: Risk Terrain Modeling
 - Will need someone to facilitate this training due to Ako resigning.
 - Amanda & Kelly will not be available.
 - Ako will work with Amanda & DeNeisha regarding June trainings.

- Possible topic, Kelsey – social media poster for MARACA, is interested in leading a social networking event.
- MARACA Thank-you cards created to be given out to presenters.

RAC [Regional Associations Committee]

- IACA conference – will contribute a ½ scholarship towards conference registration.
 - MARACA – will contribute a ½ scholarship towards conference registration.
 - Once this is confirmed we will send an email to all members, hopefully by June 1st, and all current/active members can be entered in a raffle, if they choose. One winner will receive their conference registration paid in full.
- Need a new Executive Board member to sit in on RAC meetings, monthly hour long meeting on different topics.
 - Depending on dates/times either Christine, Amanda, or Kelly

IACA Conference

- Las Vegas [NV] 9/16/2024 – 9/20/2024
- Executive Board Members attending: Christine, Adrienne [tentatively]
 - Ako has MARACA t-shirts that she will get to those attending to bring to the conference as well as any other merchandise.
- Need to get swag for the conference: buttons with GREAT memes, more tattoos.
- RAC room, need to know when to set up.

VP of Administration [Amanda DiStefano]

Will become the Acting President of MARACA, after Ako resigns 5/3, with Ako remaining in an advisory role for the remainder of the term.

General Update

- Will be gone for training from 5/5 thru 6/7
 - Remaining Board members will step up as needed during this time.

VP of Membership [Kelly Jones]

Membership & invoices

- Continued issue with outstanding invoices to members/perspective members.
 - Need to create a “cut-off” time so that after trying for a certain amount of time to get an invoice paid, if not paid, then de-activate the membership/email(s) associated with the account – Need to add to By-Laws
- IACA invoice error
 - Emailed IACA 3rd week of March about invoice, no response yet, will follow up.
 - Need a list from IACA regarding which members have paid to cross check with our list.

Treasurer [Adrienne Hoffman-Lewis]

Treasurer's Report

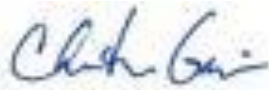
- Bank account balance: \$954.34
 - MARACA will be able to fund half the IACA registration scholarship to one lucky member.
- PayPal
 - Working on setting this up as a charity account [cheaper than Square]
 - Looking into using this for Eventbrite trainings
- Eventbrite
 - Charges 40% of fees associated with trainings.
- 2023 Tax Filing
 - Federal – set up an account with IRS, needs submitted by May 15th.
 - 1023EZ for federal status
 - PA still looking at requirements.
 - 501c status – paid the registered agent, set up with the state; may need two journals.

Secretary [Christine Garvin]

Next Executive Board Meeting: 7/9/2024 at 12:30pm, virtual

In-person Executive Board Meeting: 6/15/2024, Strasburg [PA] time TBD

Meeting ended @ 1315 hrs.



Secretary

4/9/2024
Date